

**WABASH MEMORIAL HOSPITAL ASSOCIATION  
BOARD OF MANAGERS MEETING MINUTES  
March 17, 2017**

The Board of Managers met for their regularly scheduled meeting on March 17, 2017 with Jason Shannon, Board Chairman, presiding.

The following Board members were present:

Mr. Dan Calhoun, Sheet Metal, Air, Rail and Transportation Workers  
Mr. Todd Clark, Brotherhood of Railroad Signalmen  
Mr. Tim Southerland, Brotherhood of Maintenance of Way  
Mr. Chris Jones, Int. Brotherhood of Electrical Workers  
Mr. Tim Hunt, National Conference of Firemen and Oilers  
Mr. Steve Henley, International Association of Machinists & Aerospace Workers  
Mr. Tracey Sumpter, Brotherhood of Railway Carmen  
Mr. R. C. Smith, Retired members  
Mr. Roger Snively, Alternate, Retired members

Ms. Julie Riggen attended on behalf of administration.

**Minutes from Prior Meetings** Board Minutes from the December 16, 2016 meeting were accepted as recorded in a motion by Mr. Hunt and seconded by Mr. Henley. All approved.

The JCC Minutes from the March 3<sup>rd</sup> meeting were accepted as recorded in a motion by Mr. Smith and seconded by Mr. Hunt. All approved.

**Upcoming Board Elections** – Ms. Riggen reminded the Board that the annual elections for the Chairman, Vice Chairman and Retiree Representative would be held at the June Meeting. For the Retiree Representative, an announcement will be placed in the newsletter requesting candidates to submit petitions signed by ten retirees who are current members of Wabash Association.

**Membership** Ms. Trisha Hale, Membership Supervisor, joined the meeting and reviewed the results of the union roster review. Overall, the review resulted in 84 added members, which represents revenue added per year of \$537,445.44. Going forward, Ms. Hale requested to receive each union's current roster on a quarterly basis, to ensure that all eligible new hires are properly added to Wabash coverage on a timely basis.

Ms. Hale also reviewed membership change reports provided to the Board showing total members per plan for 2016 as compared to 2015. Overall membership counts have stayed fairly steady from 2015 to 2016, with a slight decline of ~50 members.

**Clinic** Ms. Melissa Hoffman, Clinic Manager, joined the meeting and reviewed the summary of clinic activity provided to the Board which shows a continual decline in patient visits since 2008. The Board discussed various ways to improve patient visits at the clinic. Posters will be given to Board members to post at location bulletin boards that will remind active workers that the Wabash Clinic is available for their use.

**Claims Summary** Ms. Riggen presented a summary of 2016 activity in the Claims area. Less than 1% of pending claims are more than 10 calendar days old showing a significant improvement over the 2015 backlog. Ms. Riggen also reviewed the 2016 claims expense as compared to 2015. Overall, claims expense increased ~\$2.6M between 2015 and 2016. The increase is largely attributed to the claims backlog from 2015, as well as an overall rise in claims expense in the Medicare plans.

Ms. Riggen presented a proposal to amend the Pre-certification Requirement section of the Plan document to clarify that pre-certification for Mental Health and Substance abuse services is required for outpatient therapy services, not all outpatient therapy services. The amendment was accepted with a motion made by Mr. Henley and seconded by Mr. Sumpter. All approved.

Ms. Riggen also presented a proposal to amend the Emergency Admissions section of the Plan document, to remove the current language that states that pre-certification requirements apply to services received in the emergency room. The amendment was approved after a motion by Mr. Southerland and seconded by Mr. Calhoun. All approved.

**Building Security** Ms. Riggen presented the Board with two proposals for adding additional security to the Wabash facility and adding security cameras to the parking lots. After discussion, in order to allow time for additional bids to be submitted, the issue was tabled until the June meeting in a motion by Mr. Sumpter and seconded by Mr. Tim Hunt.

After a motion by Mr. Calhoun and seconded by Mr. Henley, the meeting adjourned at 12:20PM.

Respectfully submitted,

Julie Riggen,  
Plan Administrator